

July 1, 1999

## **CLASS SPECIFICATION**

### **SAN DIEGO CITY CIVIL SERVICE COMMISSION**

#### **METER READER**

##### **DEFINITION:**

Under general supervision, to read, record, and report water meter readings; and to perform related work.

##### **\* EXAMPLES OF DUTIES:**

- Reads consumer water meters located underground in street parking areas, alleys, canyons, and in underground vaults;
- notes and reports inoperative, leaking, malfunctioning or damaged meters and registers;
- Makes minor immediate meter repairs and performs minor maintenance;
- Suggests changes to improve routing and meter location information;
- Answers questions from the public regarding meter readings;
- Operates an automobile or City pickup in the performance of duties;
- May operate motor-driven water pump.

##### **MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

No specific education or experience is required. Possession of a valid California Class C Driver's License.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.